

## **Setting Up Appointment Reminders**

You can enroll in appointment reminders to be sent via text message within your portal.

## STEP 1: Login to your portal and click on the **Notifications** tab.

My Best Practice	Signed in as exam	pleclient1013@gmail.com	Notifications	Change Password	Log Out		
Nou	upcoming appointme	ents at this time.					
м	lessages	Inbox Sent	t	•			+ New Message
D	ocuments	•					
S	essions & Iomework	From	Sub	ect		Date	
F	orms	<< < > >>					
т	o-Do List 2						
P Ir	Payment & nvoices						

STEP 2: You'll then be able to click on the button to enable notifications and enter the mobile number to which you'd like to receive them.

Appointment Reminders	×
You will be notified 1 days in advance. 555-555-5555 I want text message reminders for upcoming appointments. *Data rates may apply.	
Save Settings	

## Step 3: Press Save Settings

• You can change the phone number to receive text reminders at anytime by navigating back to the

Please note: the amount of days prior to your appointment in which you'll be notified is set up by your clinician and cannot be adjusted.

The reminder you'll receive will look like this:

Your appointment is at 5:39 PM on Tuesday, November 29, 2022. Please add it to your calendar. MBP Demo Application Tel: 212-555-1212